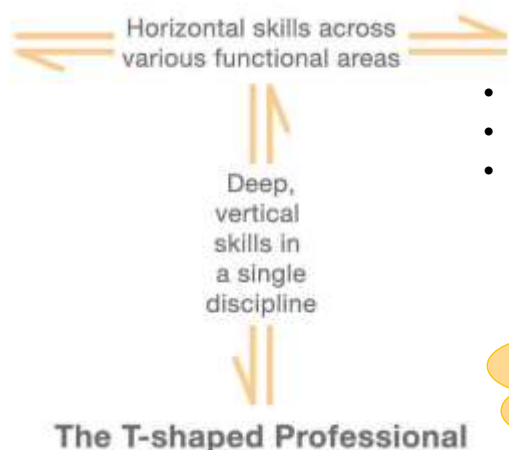


LEADERSHIP PEOPLE MANAGEMENT

(LPM4) C3L2S0652 – Develop Leadership Competencies

2 CORE
& 2 NON-CORE
 Awarded by CEA upon completion of all 3 Modules



- Designed to benchmark corporate leadership capabilities
- Provide leadership development roadmap for business leaders.
- Enable leaders and managers to be up-to-date with the latest trends and practices through structured and peer learning.

*Aspiring to be
Team Leaders,
Assistant Managers & Managers?*

My Cost!

Module 1 (M1) \$600

MANAGE INNOVATION & CHANGE – (LPM-CHG-401C-0)

Enhance your **Skills** and **Knowledge** for **Innovation** and **Implement Change** to work practices and continuous improvement systems and processes.

Statement of Attainment (SOA) for “*Facilities Innovation and Lead Team Leaders to Implement Change*” will be awarded to participants upon successful completion of the course.

2 Days

Before Funding

\$600 Course Fee

After Funding (for each Module – M1, M2 & M3)

Pay only **\$60**

(90% funding for Singapore Citizens ≥ 40 years or SME)

Module 2 (M2) \$600

COACH & DEVELOP TEAM LEADERS – (LPM-DEV-401C-0)

Develop **Management Skills** to be **Effective & Dynamic** Team Leaders and Managers with the **Skills to Inspire** team commitment towards organizational values, strategies and drive peak performance.

Statement of Attainment (SOA) for “*Develop Team Leaders through Capability Development and Coaching*” will be awarded to participants upon successful completion of the course.

2 Days

Pay only **\$30**

(95% WTS funding for Singapore Citizens aged ≥ 35 years & earning ≤ \$2000/mth)

Pay only **\$360**

(Singapore Citizens < 40 years & SPR)

Module 3 (M3) \$600

PLAN & ACHIEVE RESULTS – (LPM-RES-401C-0)

Address the **Skills and Knowledge** required **To Achieve** business result by leading & managing the team effectively, exercising the practical techniques of work allocation, performance management & risk management.

Statement of Attainment (SOA) for *Monitor and Reward Performance Across Teams to Manage Achievement of Results*” will be awarded to participants upon successful completion of the course.

2 Days

- All Singaporeans aged 25 & above can use their \$500 SkillsFuture Credit from the government to pay for a wide range of approved skills-related courses.
- Visit the SkillsFuture Credit website: www.skillsfuture.sg/credit to find out more about the LPM program and/or to select from the courses available on the SkillsFuture Credit course directory.”

Funding Eligibility

In order to enjoy the funding, participants need to fulfill the following requirements:

1. Singapore Citizens or Permanent Residents (PR) of Singapore.
2. Attain at least 75% course attendance.
3. Successfully complete assessment & certified as competent.
4. Participant has not enjoyed funding for the same course before.
5. For company-sponsored participants, training is fully sponsored by companies, which are registered or incorporated in Singapore.

WSQ - LPM LEVEL 4

M1	MANAGE INNOVATION & CHANGE - 2 days <i>(LPM-CHG-401C-0) - (Statement of Attainment will be Awarded)</i>	Nov'18			
LEARNING OUTCOMES <ul style="list-style-type: none"> Delegate responsibilities and duties to team leaders using a variety of communication techniques and behaviours Seek feedback from team leaders to enhance team cohesion and ensure common understanding of goals and requirements Role model effective communication techniques and behaviours that demonstrate the organisation's values and ethics Promote understanding of areas of achievement and opportunities for growth or improvement Assign roles and responsibilities to implement change strategies and processes Identify systems and behaviours that may support or limit implementation activities Work with team leaders to anticipate and plan for predictable consequences of change, apply systems thinking and provide support Develop and review systems for identifying and sharing learning from change implementation processes Analyse data and feedback from team leaders to establish trends Identify actions and resources required to ensure change processes generate required benefits 		12 (Mon) 13 (Tue) <i>Closing date</i> <i>08 Nov</i>			
M2	COACH & DEVELOP TEAM LEADERS - 2 days <i>(LPM-DEV-401C-0) - (Statement of Attainment will be Awarded)</i>				
LEARNING OUTCOMES <ul style="list-style-type: none"> Review organisational strategies and business plans that impact on team competency requirements Select and use tools to review current skills of team leaders Establish team leaders' learning priorities Support team leaders in writing learning and development plans Identify learning and development opportunities that support the development of team leader skills Facilitate learning and development opportunities to address skills needs Provide resources and support for learning and development Establish clear coaching goals and timeframes Work with coachees to explore issues and develop options Support coachees to develop skills and gain confidence Review coaching outcomes against coaching goals 		To Be Confirmed <i>Closing date</i>			
M3	PLAN & ACHIEVE RESULTS - 2 days <i>(LPM-RES-401C-0) - (Statement of Attainment will be Awarded)</i>	Nov'18			
LEARNING OUTCOMES <ul style="list-style-type: none"> Work with team leaders to prepare team plans in reference to expected performance Consult stakeholders to obtain views and support of plans Identify, request and allocate resources required for team to implement the team plans Identify potential risks to business objectives and develop mitigation Strategies Support team leaders to respond to issues relating to employee performance Provide regular feedback to team leaders to maintain awareness of expected and actual performance Respond to team leader performance in accordance with organisational policies and procedures Identify the success criteria by which team performance will be evaluated Use appropriate methods to gather data relating to team performance as defined in plans Monitor and assess emerging and identified risks of strategic impact Analyse data to prepare recommendations to enhance future activities and performance of the team 		17 (Sat) 24 (Nov) <i>Closing date</i> <i>12 Nov</i>			